

APPENDIX I

Sample Subcontractor Notification Letter and Subcontractor Notification Log

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Sample SWPPP Notification To Subcontractor

[Date]

[Subcontractor's Name]
[Company]
[Address]
[City, State]

Dear [Subcontractor's Name]

Please be advised that the California State Water Resources Control Board and San Francisco Bay Regional Water Quality Control Board have issued a National Pollutant Discharge Elimination System (NPDES) Permit for this project.

In short, the purpose of this system is to eliminate pollutants from entering into the storm drain systems and eventually into our lakes, streams, and ocean. Pollutants include, but are not limited to oil, grease, trash, sediment, asphalt, emulsions, and cement wastes.

[Contractor] has developed a Storm Water Pollution Prevention Plan (SWPPP) in accordance with the State requirements.

You, as a subcontractor, are required to comply with the SWPPP and the NPDES Permit for any work done on this site.

Any person or group who violates any condition of the NPDES Permit may be subject to substantial penalties in accordance with the law. You are encouraged to advise each of your employees working on this project of the SWPPP.

A copy of the General NPDES Permit and the SWPPP developed for this site are available for your review at the construction office.

Please call if you have any questions.

Sincerely,

General Contractor

Project Name: _____ Caltrans Contract No.: _____

[illegible]